

MINISTRY OF EDUCATION AND HIGHER EDUCATION

FORM FOUR EXAMS, 2022

ICT



P/LAND NATIONAL EXAMINATION BOARD



**MINISTRY OF EDUCATION AND HIGHER EDUCATION
PUNTLAND NATIONAL EXAMINATIONS BOARD**

Name of Student			
Roll Number			
Name of School			
Region:		District:	

**FORM FOUR EXAMINATION, 2022
TIME: 2 HOURS AND 10 MINUTES FOR READING**

ICT

Instructions to candidates

- Answer all the questions
- This paper consists of 7 pages, count it and if any is missing inform your invigilator
- Write your **name and roll number** on the exam paper
- No extra paper is allowed.
- If you make a mistake, **cross out the incorrect answer and write your correct answer.**

This exam paper consists of following parts

Parts	Marks
Part one: Multiple choice	30 marks
Part two: Structured questions	70 marks
Total:	100 Marks

For the markers only

PARTS	MARKS
Part one:	
Part two:	
Total:	



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PART TWO: MULTIPLE CHOICE QUESTIONS

30 MARKS

Choose the correct answer carefully by circling around the corresponding letter to your choice.

1. What stand for ICT
 - A. Information Communication Program
 - B. Information Communication Process
 - C. Information Computer Program

2. The year that developed first generation are
 - A. 1956 – 1963
 - B. 1964 – 1971
 - C. 1971 – 1973
 - D. 1940 – 1956

3. The display information system is known as :
 - A. Mouse
 - B. Microphone
 - C. Keyboard
 - D. Monitor

4. Which of the following' is a point-and- draw device?
 - A. Keyboard
 - B. Scanner
 - C. Printer
 - D. Mouse

5. Devices, such as monitors and printers, that connected to the computers are called
 - A. None of these
 - B. System Devices
 - C. Input Devices
 - D. Peripheral Devices

6. Web Pages are saved in which of the following format?
 - A. http://
 - B. HTML
 - C. DOC
 - D. URL



7. USB Pen-drive is which type of storage device?
- A. Primary
 - B. Secondary
 - C. Tertiary
 - D. Processor
8. Which function key is used for opening help?
- A. F1
 - B. F2
 - C. F4
 - D. F3
9. System software acts as a bridge between the hardware and _____ software?
- A. Management
 - B. Processing
 - C. Utility
 - D. Application
10. Microsoft Office such as (Word processor, Excel, Power point and access) are examples of:
- A. Device driver
 - B. Application software
 - C. System software
 - D. Operating system
11. What is the full form of COBOL?
- A. Common Basic Operating Language
 - B. Computer Basic Oriented Language
 - C. Computer Based Operating Language
 - D. Common Business Oriented Language
12. What is the standard Windows keyboard, shortcut key combination for 'Redo'?
- A. CTRL +Y
 - B. CTRL +Minus(-)
 - C. CTRL +
 - D. SHIFT+A
 - E. CTRL +Z



13. Which of the following is NOT antivirus software?

- A. Norton
- B. McAfee
- C. Cobol
- D. Kaspersky

14. We use Microsoft Power point for:

- A. Presenting information in slides
- B. Documentation and formatting documents
- C. Calculation and graphical display
- D. Storing and retrieving data

15. Which of the following is NOT social media program?

- A. Facebook
- B. Microsoft word
- C. Tweeter
- D. Instagram

PART TWO: STRUCTURED QUESTIONS

70 MARKS

Choose the correct answer carefully by circling around the corresponding letter to your choice.

Question one:

12 marks

Complete in box provided the suitable Shortcuts used in keyboard:

#	Shortcut keys	Action
1.	CTRL + <input type="text"/>	It is used to copy the text
2.	CTRL + <input type="text"/>	It is used to paste the text
3.	CTRL + <input type="text"/>	It is used to save the document or file
4.	CTRL + <input type="text"/>	To make the text bold
5.	CTRL + <input type="text"/>	Center the text
6.	CTRL + <input type="text"/>	Align the text to the left






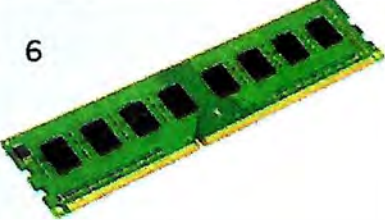




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Question two:

16 marks

The following table contains a list of images. Look at them carefully and write their names.

Image	Name	Image	Name
<p>1</p> 	<p>.....</p>	<p>2</p> 	<p>.....</p>
<p>3</p> 	<p>.....</p>	<p>4</p> 	<p>.....</p>
<p>5</p> 	<p>.....</p>	<p>6</p> 	<p>.....</p>
<p>7</p> 	<p>.....</p>	<p>8</p> 	<p>.....</p>



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Question three

2 marks

Excel program has many features that can be used, such as columns and rows,

A) Discuss the difference between Column and Row.

B) Draw column and row by showing their name?

1 mark

Question four:

12 marks

Below is a table with the list of computer terminology abbreviations; write what they stand for.

Device	Stand for
1. RAM	
2. ROM	
3. HDD	
4. USB	
5. DVD	
6. NIC	

Question five:

3 marks

The picture below shows "folders"



Write the steps to create folder on desktop

Step1:

Step2:

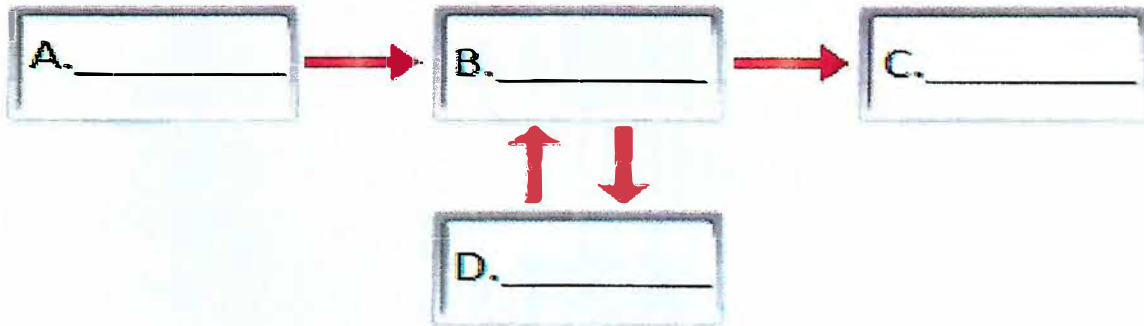
Step3:



Question six:

4 marks

Complete this diagram within information processing cycle



Question seven:

20 marks

Complete the gaps with the table given below

Hardware	Software	Sorting	VLC	Keyboard
Folder	File	Browser	Delete	Home

- _____ is a computer program for playing multimedia files like video, musics
- _____ is any set of instruction that tells the hardware what to do and how to do
- _____ key move the cursor to the left end of a line of text
- _____ to arrange data in to groups
- _____ is an application or software program which help to access various websites.
- _____ is an input device that is used to inter alphapetic data in to computer
- _____ a place where information is stored in computer
- _____ key remove the character to the right of the cursor.
- _____ is any part of your computer that has a physical structure, you can touch, repair if any damage
- _____ a location where a group of files can be stored.

End

